

(Option WITHOUT with the construction at the top of the stand) Terms of Reference for the construction of the collective stand Made in Belarus at the IATF - Intra-African Trade Fair (September 4 - 10, 2025, Algeria, People's Democratic Republic of Algeria).

The questionnaire of the building company

The name of the company	
Contact person	
Portfolio availability (in stock\ out of stock)	
Site (web-site link)	
Certificate of registration (registration information, TIN)	
Work experience (the age of the company)	
Work experience with Belinterexpo (joint projects)	
The location of the head office (only city\town)	
The location of production workshop (only city\town)	
Are there any orders at the exhibition besides Belinterexpo (names)	
Bank account	
Possible payment currency	

Location of stand		
	Exhibition	IATF
	Date	September 4-10
	City\ town	Algeria
	Exhibitor	UE BELINTEREXPO BeICCI
	Square footage	36 sq. m
	Sizes	12 m x 3 m; h-3,5 m
	Pavilion and stand number	Pavillion AHAGGAR, stand №A06
	Design project	Made by BELINTEREXPO

*Sections are filled in and supplemented by the building company

Floor					
	List	Description	Price	Quantity	The amount
1.	Floor covering	Podium 8cm with carpet covering (12m x 3m)		m²	0
Total:					0
Individual exhibition (18 sq.m.)					
№	List	Description	Price	Quantity	The amount
1.	Load-bearing wall	wood particle board (15mx3,5m)		m²	0

2.	Technical banner fabric	printing on a banner			m²	0
4.	Utility room	white banner		5	m²	0
6.	Door	wooden white locable doors with banner 0,9m x 2m (without a portal)		2	pcs	0
Total						0
Electricity and lighting:						
№	List	Description	Price	Quantity		The amount
1.	Searchlight	a spotlight on the wall to illuminate the stand (temperature of light 5000K)		24	pcs	0
3.	Socket	2 sockets on the wall for TV/ 4 sockets inside stuff room / 4 sockets inside negotiation area (type F, C or similar), info rack 5 sockets, refrigerator 1 socket with 24 hour connection		16	pcs	0
8.	Electric shield with lock			1	pcs	0
TOTAL						0

Production costs:						
№	List	Description	Price	Quantity		The amount
1.	Artistic layout, <i>typesetting</i> and preparation for printing				-	0
2.	Consumables / tape / furniture packaging				-	0
3.	Installation / dismantling work (daytime)	installation from August 28 to September 3 dismantling from September 10 to September 12		9	day	0
4.	Installation\ dismantling work (nighttime)				-	0
5.	Transportation costs (with registration of passes)				-	0
6.	Cleaning of the stand after installation			1	day	0
7.	Garbage collection / disposal of the stand				-	0
8.	Recycling collection				-	0
9.	Daily cleaning of the stand	every day during the exhibition from September 4 to 10		7	day	0
10.	Electrician/installer on duty				-	0
11.	Fire extinguishers			1	pcs	0
12.	English-speaking manager (for the entire construction period, presence at the installation is mandatory!)	An English-speaking manager is needed for the entire build-up and operation of the exhibition, who will always be in place at the booth		1		
13.	Overhead costs				-	0
TOTAL						0
TOTAL WORKS:						0
TAXES (Taxation system _____):						
TOTAL WITH TAXES:						0

Equipment						
№	List	Description	Price	Quantity		The amount
	lcd screen			2x2	m²	
	negotiation table (suitable to measures of negotiation zone)			4	pcs.	
	chair to negotiation area			16	pcs.	
	Chipboard information desk with logo, backlight, sockets, key lock (width 1000 mm)			5	pcs.	
	Double sofa, leatherette, white			2	pcs.	
	Coffe table			2	pcs.	
	Booklet holder without defects			5	pcs.	
	Refrigerator without freezer			1	pcs.	
	Glass showcase with backlight 1000x500x2000			5	pcs.	
	Shelves			2	pcs.	
	shelve rack			1	pcs.	
	kettle			1	pcs.	
	52-inch TV with remote control and wired USB extension cable			2	pcs.	

	Cooler, cold-hot water (4 bottles of water)			1	pcs.	
	Capsule coffee machine and capsules (100 pcs. capsules)			1	pcs.	
	tea	1 set of black tea, 1 set of green tea 		2	set	
	sugar sticks	150-200 pcs in set 		1	set	
	wooden sticks	150-200 pcs in set 		1	set	
	mirror on the wall	small mirror on the wall 		1	pcs.	
	Wall hanger			2	pcs.	
	green plant	floor green plant 		4	pcs.	
	glass for hot drinks	150-200 pcs in set (paper material) 		2	set	
	dry napkins			2	set	
	wet napkins			2	set	
	trash bin			1	pcs.	
	trash bag			1	set	
	antiseptic			2	pcs.	
	bar chair			5	pcs.	
	Extension cable (1,5 m length)			1	pcs.	

	Trash bin			5	pcs.	
TOTAL :						0
TAXES (Taxation system):						
TOTAL WITH TAXES:						0